



## Report to Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee Wednesday 24<sup>th</sup> July 2019

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**Report of:** Policy and Improvement Officer

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**Subject:** Draft Work Programme 2019/20

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The attached report aims to assist the Healthier Communities and Adult Social Care Scrutiny Committee to develop its work programme for 2019/20.

It covers the role and purpose of scrutiny, an overview of how the draft work programme has been drawn up to date, and a draft work programme for the Committee's consideration and discussion.

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**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

**The Scrutiny Committee is being asked to:**

- Consider and comment on the draft work programme for 2019/20
- Consider whether it wishes to establish, and appoint members to, a task and finish group looking at continence services.

**Category of Report:** OPEN



## **1 What is the role of Scrutiny?**

- 1.1 Scrutiny Committees exist to hold decision makers to account, investigate issues of local concern, and make recommendations for improvement. The Centre for Public Scrutiny has identified that effective scrutiny:
- Provides ‘Critical Friend’ challenge to executive policy makers and decision makers
  - Enables the voice and concern of the public and its communities
  - Is carried out by independent minded governors who lead and own the scrutiny process
  - Drives improvement in public services and finds efficiencies and new ways of delivering services
- 1.2 Scrutiny Committees can operate in a number of ways – through formal meetings with several agenda items, single item ‘select committee’ style meetings, task and finish groups, and informal visits and meetings to gather evidence to inform scrutiny work. Committees can hear from Council Officers, Cabinet Members, partner organisations, expert witnesses, members of the public – and has a link to patient and public voice through observer members from HealthWatch sitting on the Committee. Scrutiny Committees are not decision making bodies, but can make recommendations to decision makers.
- 1.3 This Committee has additional powers and responsibilities in relation to scrutinising NHS services. The Committee can scrutinise the planning, provision and operation of any NHS services, and where a ‘substantial variation’ to NHS services is planned, the NHS is required to discuss this with the Scrutiny Committee. If the Committee considers that the proposed change is not in the best interests of the local area, or that consultation on the proposal has been inadequate, it can refer the proposal to the Secretary of State for Health for reconsideration. Department for Health Guidance for health scrutiny can be found [here](#) – and has already been circulated to Members of the Committee.

## **2 Developing the Scrutiny Work Programme**

- 2.1 Attached to this report is a draft work programme for 2019/20. The Chair has had discussions with a range of organisations, Council Officers and Cabinet Members to come up with a draft programme. There are also some issues carried over from last year’s work programme.
- 2.2 It is important the work programme reflects the principles of effective scrutiny, outlined above at 1.1, and so the Committee has a vital role in ensuring that the work programme is looking at issues that concern local people, and looking at issues where scrutiny can influence decision makers. The work programme remains a live document, and there will be an opportunity for the Committee to discuss it at every Committee meeting, this might include:

- Prioritising issues for inclusion on a meeting agenda
- Identifying new issues for scrutiny
- Determining the appropriate approach for an issue – eg select committee style single item agenda vs task and finish group
- Identifying appropriate witnesses and sources of evidence to inform scrutiny discussions
- Identifying key lines of enquiry and specific issues that should be addressed through scrutiny of any given issue.

Members of the Committee can also raise any issues relating to the work programme via the Chair or Policy and Improvement Officer at any time.

### **3 The Draft Scrutiny Work Programme 2019/20**

3.1 Attached is the draft work programme for 2019/20. Members are asked to consider it and reflect on questions such as:-

- Are there any gaps?
- What are the priority issues?
- What approach should the Committee take for each item, what are the key lines of enquiry, and who is it important to hear from?

#### **Proposed Task and Finish Group – Continence Services**

3.2 The Chair has identified a possible issue for a task and finish group – looking at continence services in Sheffield, considering how well current services help people to maintain their independence and dignity, and the impact of purchasing exclusions on continence pads. If the Committee wishes to include this on its work programme for 2019/20 it will need to appoint members to take part.

### **4 Recommendations**

The Committee is asked to:

- Consider and comment on the draft work programme for 2019/20
- Consider whether it wishes to establish, and appoint members to, a task and finish group looking at continence services

<b>HC&amp;ASC Draft Work Programme</b>		
<b>Topic</b>	<b>Reasons for selecting topic</b>	<b>Lead Officer/s</b>
<b>Wednesday 24th July 2019 4pm</b>		
NHS Sheffield CCG Improvement Plan	In March 2019, an independent review of culture and leadership in NHS Sheffield CCG was published. The CCG have developed an improvement plan to address the issues identified. The improvement plan is brought to the Committee for scrutiny.	Brian Hughes, Deputy Accountable Officer, NHS Sheffield CCG
Changes to eligibility for free BBC TV licenses for over 75's	To consider the impact of changes to eligibility for free TV licenses in Sheffield and possible mitigations.	
Work Programme Report	Committee to consider its work programme for 2019/20, including any appointments to working groups.	Emily Standbrook-Shaw, Policy & Improvement Officer.
<b>Wed 11th September 2019 4pm Mental Health</b>		
Mental Health Transformation Programme	To understand the impact that the mental health transformation programme is having on people in Sheffield, and to understand the commissioning and finance arrangements behind the programme.	Jim Millns, Deputy Director of Mental Health Transformation and Integration, NHS Sheffield CCG, Sam Martin, SCC

Dementia Update	To consider the City's dementia strategy and the impact it is having on people living with dementia and their families and progress in implementing Dementia Friendly Communities in Sheffield.	Nicola Shearstone, SCC NHS Sheffield CCG
<b>Wed 16th October 2019 4pm Transformation and Integration</b>		
Joint Commissioning Update	To consider progress in developing Joint Commissioning arrangements and the impact of Joint Commissioning	Greg Fell, John Doyle SCC, Brian Hughes, CCG
Accountable Care Partnership	To consider the impact of the Accountable Care Partnership - what it has done, the difference it has made to people and services in Sheffield, and future plans, including the implementation of 'Shaping Sheffield'.	Kathryn Robertshaw, Interim ACP Director
Better Care Fund	To consider how well the Better Care Fund is driving integrated services in Sheffield, what impact is it having, and future plans	SCC/CCG
<b>Wed 27th November 2019 4pm Improving people's experience of care</b>		
CQC Local System Review Action Plan – focus on Delayed Transfers of Care and Winter Readiness	Delayed Transfers of Care have been a persistent performance issue in Sheffield, and was a key focus of the CQC Local System Review. To understand how the system is preparing for winter 2019/20, and	STH/SCC/CCG

	progress on the Local System Review Action Plan – including case studies to demonstrate how people’s experience of the system has improved since the review took place.	
Continuing HealthCare	To consider whether developments to the CHC process are having the right impact and improving performance and patient experience.	Mandy Philbin, NHS Sheffield CCG Sara Storey, SCC
<b>Wed 15th January 2020 4pm Locality Working</b>		
Working together in Localities	To consider how well services are coming together in areas, including the development of Primary Care Networks, Adult Social Care Locality Teams, People Keeping Well Programme, Social Prescribing and relationship with the voluntary sector.	
<b>Wed 18th March 2020 4pm Performance</b>		
Quality in Adult Social Care	To scrutinise performance against national adult social care indicators, and impact of actions taken to improve quality in social care. To include the draft Local Account.	Sara Storey, SCC
<b>Proposed Task and Finish Group</b>		
Continence Services	To consider how well current services help people to maintain their independence and dignity, and the impact of purchasing exclusions on continence pads.	

<b>'Watching Brief' items</b>		
<i>Urgent Care Review</i>	<i>To consider proposals for changing the way urgent care services are delivered in the City</i>	<i>Brian Hughes &amp; Kate Gleave NHS Sheffield CCG</i>
<i>Social Care Green Paper</i>	<i>To consider the implications of the Social Care Green Paper for Sheffield.</i>	<i>Sara Storey, SCC</i>
<i>Impact of Brexit on the Health and Care Sector</i>	<i>To consider implications of Brexit on the Health and Care Sector in Sheffield – particularly relating to workforce</i>	<i>Director of Public Health, SCC</i>
<i>Quality Accounts</i>	<i>To consider NHS provider Trusts Quality Accounts in line with Statutory Guidance – approach to be determined.</i>	<i>Various</i>
<i>Adult Short Breaks</i>	<i>To consider whether proposals to change Adult Short Breaks require public consultation and scrutiny.</i>	<i>NHS Sheffield CCG</i>
<i>Implementation of the national GP contract</i>	<i>To consider the local commissioning response to the national changes to GP contracts.</i>	<i>NHS Sheffield CCG</i>
<i>Primary Care Hubs</i>	<i>To consider proposals around changing locations of Primary Care Hubs in the City.</i>	<i>NHS Sheffield CCG</i>
<i>Bereavement post suicide</i>	<i>To consider proposals to strengthen bereavement services following suicide</i>	<i>Director of Public Health, SCC</i>
<i>Suicide Strategy</i>	<i>The City's Suicide Strategy is due to be reviewed in 2020.</i>	<i>Director of Public Health, SCC</i>
<i>Sheffield Health and Wellbeing Strategy</i>	<i>To consider implementation and impact of the Sheffield Health and Wellbeing Strategy</i>	<i>Sheffield Health and Wellbeing Board</i>





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